

# CTE Skill Certificate Test Performance Documentation

**This document must be submitted to the test coordinator along with the test scan sheets at the time of testing. It will be submitted to the USOE for the audit and a copy kept on file for two years.**

**Course: Automotive Collision Repair**  
**Test Number: 500**  
**School:**  
**Instructor's Name:**

**# Students in course:**  
**# Students tested:**  
**Date:**

This is to verify that the students on the attached class roll\* accomplished the following performance objectives at or above the 80% (moderately to highly skilled) level.

1. The student will be able to understand nonstructural repair preparation.
2. The student will be able to understand panel replacement and alignment.
3. The student will be able to understand and demonstrate proper removal and installation of trim and hardware.
4. The student will be able to understand and demonstrate metal straightening practices.
5. The student will be able to understand and demonstrate the use of body fillers.
6. The student will be able to understand and demonstrate MIG (GMAW) welding.
7. The student will be able to understand and demonstrate the cutting and heating processes.
8. The student will be able to understand environmental regulations and demonstrate safe practices.
9. The student will be able to understand automotive finishes.
10. The student will be able to understand and demonstrate how to prepare the surface of a vehicle for refinishing.
11. The student will be able to understand and demonstrate how to apply the finish to a vehicle.
12. The student will be able to understand and demonstrate how to detail a vehicle.
13. The student will be able to understand and demonstrate how to analyze damage to a vehicle.
14. The student will be able to understand the importance of employability/work habits.

Each performance is documented and kept on file for two years. (check one or more)

- ☐ Individual student performance tracking sheets
- ☐ A class period summary score sheet
- ☐ Recorded and identified in the class grade book

Instructor's Signature: \_\_\_\_\_

\*Attach a copy of the class period roll and draw a single line through any student on the roll not accomplishing ALL required performance objectives at the 80% (moderately to highly skilled) level.